

### Jurisdictions that Regulate Server Training

This chart highlights some of the key information from jurisdictions that regulate server training. Your Master Trainer will explain how to read the chart, and cover any information relevant to your particular workshop. If you have any questions about this information, please do not hesitate to contact our Government Relations department at 800-438-8477, ext. 390.

**Trainers are solely responsible for ensuring that they comply with all applicable state & local laws related to server training.**

**All certifications are good for three (3) years unless noted in the comments section**

State	Mandatory/ Voluntary	Approved TIPS Programs	Required Documents			Comments
			State Training Supplement	State Exam	Trainer and/or Server Permits	
Alabama	Voluntary <i>*Some local jurisdictions mandatory</i>	On, Off, Conc,	Yes <i>RVP training has supplement</i>	Yes <i>*RVP Minimum Passing Score 80%</i>	No	If you are conducting the RVP program, there is an additional state exam administered in addition to the regular TIPS exam.
Alaska	Mandatory	On, Off, Conc	Yes	No	No	
Arizona	Voluntary	Not Regulated	No	No	No	The DLLC does not evaluate, approve, recommend or endorse curricula or programs outside of Title IV for voluntary training.
Arizona Title IV	Mandatory for Managers, voluntary for servers	HCI's Title IV Management and Basic programs.	Yes	Yes	Trainer Registration	The Title IV program is a separate training curriculum and exam from the TIPS program. They can be trained concurrently, but the exams must be taken separately.
Arkansas	Voluntary	On, Off, eTIPS On and Off, CAST	No	No	No	
Colorado	Voluntary (RVP), Mandatory for tastings	On, Off	No	No	No	
District of Columbia	Mandatory for Managers Only	On, Off, Conc., eTIPS	No	No	No	Training is mandatory only for managers.
Delaware	Mandatory	On, Off	Yes	Yes <i>*Minimum Passing Score 80%</i>	No	The state exam is administered in place of the regular TIPS exam. <b>Delaware certification is valid for four (4) years.</b>
Florida	Voluntary	All TIPS programs may be taken.	No	No	No	Florida has a voluntary RVP program. TIPS meets the RVP content requirements, but it must be trained every four months.
Hawaii - City/County of Honolulu	Mandatory	None	No	No	No	Mandatory for one manager per establishment and all bartenders. TIPS not approved for county certification.

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Hawaii - County of Maui	Mandatory	None	No	No	No	Mandatory for one employee per establishment. TIPS not approved for county certification.
Illinois	BASSET is mandatory for On-Premise establishments and for any employee whose primary function is to checking ID's.	On, Off, eTIPS	Yes*	Yes*	Yes*	Participants must complete a five (5) question BASSET pre-test prior to taking the TIPS exam. Trainers must pay a \$350 application fee to become a BASSET trainer.
Indiana	Mandatory	On, Off, Concessions, Gaming, eTIPS	No*	No	Yes	All trainers must go through an ATC trainer course with the state Excise Police in order to obtain a state trainer permit. TIPS cannot issue ATC trainer permits or conduct ATC trainer workshops. ATC training materials will be provided that must be used in any server training session. Trainers may go through a TIPS workshop and can conduct server sessions, but must be done in addition to the ATC training. There is no state exam. All employees must hold an ATC Employee Permit in order to work. The application fee is \$45 for employees over 21, \$30 for 19-20 year olds.
Iowa	Voluntary	On, Off, Concessions, Gaming, eTIPS	No	No	No	

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Louisiana	Mandatory	On, Off, Conc, Gaming, eTIPS On and Off Premise	Yes	No	Yes	Prior to training, trainers must apply with the ATC through the ATC portal. Contact HCI for more information. A ten-day advance notice must be given for all classroom sessions, and a class roster must be submitted after the session is held through the ATC's trainer portal. There are no exceptions to these procedures. The state has a "zero tolerance" policy for these procedures. <b>Certification is valid for four (4) years.</b>
Maine	Voluntary, state has a Responsible Vendor Program	On, Off, Conc.	Yes	Yes	Yes	RVP Trainers must schedule their session with the State "a reasonable amount of time" prior to the session, send a participant roster to the Bureau of Liquor Enforcement after the session, and pay a \$3 fee for each server.
Maryland	Mandatory for at least one managerial employee per establishment. Talbot County is mandatory for all servers/sellers	On, Off, Conc.	Yes	No	Yes	Trainers must apply annually for the Comptroller of Maryland Alcohol Awareness Permit. The permit expires annually on October 31. Contact HCI Government Relations for the application. The fee is \$5.
Michigan	Voluntary, but can be mandatory in certain circumstances; see comments	On, Concessions, Gaming (Off Premise not regulated by MLCC); eTIPS On Premise	Yes	No	No	Training is mandatory for new licensees or when more than 50% of ownership is transferred or if ordered by MLCC. Off-Premise is not mandatory, but may be required by Liquor Control for new licensees.
Montana	Mandatory	On, Off, Concessions, Gaming, eTIPS	Yes	Yes	No	Date of birth is required for all participants.
Nebraska	Voluntary	On, Off, Concessions, Gaming, eTIPS	No	No	No	

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New Mexico	Mandatory state certification program	None	No	No	No	New Mexico has a required state program. TIPS may be trained, but not for state certification.
New York	Voluntary, state has a Alcohol Awareness Training Program (ATAP)	On, Off, eTIPS	Yes	Yes	No	Trainers must pre-register their voluntary ATAP sessions through their TIPS trainer portal at least 14 days in advance of the session. The session is then automatically registered with the NY SLA.
New Hampshire	Mandatory for new licensees and managers; not regulated for servers	TIPS not approved for new licensees and managers; training programs not regulated for servers	No	No	Yes*	New Hampshire Liquor Commission Management Training Seminar certification required for licensees and manager within 45 days of hire.
Nevada	Las Vegas, Reno, Elko and Carson City are mandatory	On, Off, Conc, Gaming, eTIPS	No	No	Yes (fingerprinting and background information required for Las Vegas trainers only)	Rest of state is non-regulated.
Oregon	Mandatory	On	Yes	Yes	Yes	There is a trainer application process to become an OLCC trainer. Contact HCI Government Relations for details. Servers must apply for a service permit with the OLCC within 45 days of hire. Cost is \$23.
Pennsylvania	Mandatory	TIPS is not approved for the state-mandated RAMP training program.	No	No	RAMP participants receive a certificate from the PLCB.	
Rhode Island	Mandatory	On, Conc., Gaming, eTIPS	Yes	Yes <i>*Minimum Passing Score 75%</i>	No	Training mandatory for anyone who checks ID's.

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South Carolina	Voluntary	On, Off, Conc, Gaming, eTIPS* (not for RVP)	No	No	No	
South Dakota	Voluntary	On, Off, Conc, Gaming, CAST, eTIPS	No	No	No	
Tennessee	Mandatory	On	Yes	No	Yes	Trainers must apply with the TABC prior to training and pay a \$150 application fee. Trainers must pre-register their session with the state at least 7 days in advance of the session.
Tennessee	Mandatory	Off (Responsible Beer Vendor or Responsible Wine Vendor)	Yes	No	Yes	Any establishment wanting to be a TABC Responsible Vendor must fill out the correct application and use the Wine or Beer training supplement in addition to the TIPS Off-Premise curriculum. Trainers must pre-register their session with the state at least 7 days in advance of the session.
Texas	Voluntary	Not Regulated	No	No	No	The Texas ABC has it's own voluntary server/seller training program with it's own trainer requirements, curriculum and certification. It does not recognize outside providers.

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Utah	Mandatory	On, Off, Conc, eTIPS	Yes	Yes <i>*Minimum Passing Score for State Supplemental Exam Only 100%</i>	No	The state exam is administered in addition to the regular TIPS exam <u>except for Off Premise</u> . <b>On Premise certification is valid for three (3) years. Off Premise certification is valid for five (5) years.</b>
Vermont	Mandatory	eTIPS On Premise	No	Yes	Yes	Vermont has a required state program. Only eTIPS On Premise is approved for state certification.
Virginia	Voluntary	On, Off, Concessions, Gaming, eTIPS	Yes	No	No	
Washington	Mandatory	On, Conc, Gaming, eTIPS for On Premise	Yes	Yes <i>*Minimum Passing Score 80%</i>	Yes	Prior to training, trainers must apply to become a trainer with the WALCB. There is an application, background check, LCB webinar, and separate exam. This process can take 30-60 days. Trainers cannot train in WA until this process is complete. The state exam is administered in place of the regular TIPS exam. A Class 12/13 permit will be issued upon completion of a TIPS/MAST course. Class 12/13 permits are valid for five (5) years from the completion date of the course. TIPS certification is only valid for three (3) years.
Wisconsin	Mandatory	On, Off, eTIPS for On and Off Premise	Yes	Yes <i>*Minimum Passing Score 80%</i>	No	<b>Certification is valid for two (2) years.</b>

**Program Abbreviations**

On                TIPS for On Premise  
 Off               TIPS for Off Premise  
 Conc            TIPS for Concessions  
 Gaming        TIPS for Gaming  
 eTIPS